

#### **GRAND CENTRAL ENTERPRISES BHD.**

Registration No. 198401019138 (131696-V)

(Incorporated in Malaysia)

#### **NOTIFICATION LETTER TO SHAREHOLDERS**

2 April 2021

Dear Valued Shareholders of Grand Central Enterprises Bhd.,

#### Grand Central Enterprises Bhd. ("GCE" or "the Company") - Thirty Sixth Annual General Meeting ("36th AGM")

GCE wishes to inform you that notice is hereby given that the 36th AGM of the Company will be held at the Grand 5, 10th Floor, Hotel Grand Continental, Jalan Belia/Jalan Raja Laut, 50350 Kuala Lumpur on Monday, 26 April 2021 at 9.30 a.m.

The Annual Report 2020 ("AR 2020") has been published on the Company's website at <a href="http://gcebhd.com.my">http://gcebhd.com.my</a>. You may download the soft copy of the AR 2020 from the website.

Should you require a printed copy of the AR 2020, you may submit your request by completing the Requisition Form below and return to our Share Registrar, Securities Services (Holdings) Sdn. Bhd. at <a href="mailto:info@sshsb.com.my">info@sshsb.com.my</a> or fax to 603-20949940/20950292. A printed copy of the AR 2020 shall be forwarded to you as soon as reasonably practicable after the receipt of the request.

The Notice of the 36th AGM, Form of Proxy and Administrative Guide are included together with this Notification Letter for your information.

The Securities Commission Malaysia ("SC") had on 18 April 2020 (revised on 5 March 2021) issued a Guidance and FAQs on the Conduct of General Meetings for Listed Issuers ("SC Guidance"). The Malaysian National Security Council had on 24 February 2021 issued a Standard Operation Procedures ("SOP") for government and private events, including meetings. Please refer to our Administrative Guide for details, which has incorporated the provisions of the SC Guidance and SOP.

The said Administrative Guide has taken into account the latest measures to-date to deal with the COVID-19 situation announced and/or implemented in Malaysia which affect the holding or conduct of general meetings. The Company will closely monitor the situation and reserves the right to take further measures or short-notice arrangements as and when appropriate in order to minimize any risk to the 36th AGM. Any update on the 36th AGM will be announced on the Bursa Malaysia Securities Berhad ("Bursa") and the shareholders are advised to check the Company's announcement(s) made via Bursa regularly.

There will be no door gift/voucher/lunch/refreshment given to shareholders/proxies.

Thank you for your continuous support.

Yours truly,

#### **TAN ENG TEONG**

**Executive Chairman** 

## **REQUISITION FORM**

The Share Registrar of Grand Central Enterprises Bhd.,

Please send me/us a printed copy of the Annual Report 2020 of Grand Central Enterprises Bhd. to the following address:

Name of Shareholder

NRIC No./Passport No./Company No.

CDS Account No.

Telephone No.

Email

Address

:

Signature :



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The Share Registrar of **GRAND CENTRAL ENTERPRISES BHD. c/o Securities Services (Holdings) Sdn. Bhd.** Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur.

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#### **GRAND CENTRAL ENTERPRISES BHD.**

Registration No. 198401019138 (131696-V)

(Incorporated in Malaysia)

# ADMINISTRATIVE GUIDE FOR SHAREHOLDERS/PROXIES ATTENDING THE THIRTY SIXTH ANNUAL GENERAL MEETING ("36TH AGM")

# **INFORMATION ON 36TH AGM**

#### 1. Date, Time and Venue of 36th AGM

Date : Monday, 26 April 2021

Time : 9.30 a.m.

Venue : Grand 5, 10<sup>th</sup> Floor, Hotel Grand Continental,

Jalan Belia/Jalan Raja Laut, 50350 Kuala Lumpur.

#### 2. Entitlement to Attend

In respect of deposited securities, only members whose names appear in the Record of Depositors on **16 April 2021** (Record of Depositors) shall be eligible to attend the Meeting.

#### 3. Lodgement of Proxy Form of 36th AGM

If you are unable to attend the 36th AGM and wish to appoint a proxy to vote on your behalf, you may deposit your Proxy Form at the Registered Office of the Company at No. 1 & 1A, 2<sup>nd</sup> Floor (Room 2), Jalan Ipoh Kecil, 50350 Kuala Lumpur in accordance with the notes and instructions printed therein, not later than 48 hours before the 36th AGM i.e. **latest by Saturday, 24 April 2021 at 9:30 a.m.** 

#### 4. No Door Gift / Voucher / Lunch / Refreshment

No door gift, voucher, lunch or refreshment will be provided.

#### **GUIDANCE FOR ATTENDANCE OF 36TH AGM**

In compliance with the Guidance and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers ("**Guidance Note**") issued by Securities Commission of Malaysia (SC) on 18 April 2020 including any amendment thereto made from time to time and the Standard Operating Procedures ("**SOP**") issued by the Malaysian National Security Council on 24 February 2021, the Company would be implementing the following in holding 36th AGM:-

#### 1. Prior Registration of Attendance

Shareholders who wish to attend the 36th AGM in person are requested to **PRE-REGISTER** and provide the following details by email to <u>36agmgce@ghihotels.com.my</u>, before the 36th AGM:-

- a) Full name
- b) Identity card no. / Passport no.
- c) CDS account number
- d) Mobile phone number

This is to allow the Company to make the necessary arrangement at the 36th AGM day including in relation to the logistics.

#### 2. SOP and Precautionary Measures at the 36th AGM

The Company will implement the following precautionary measures to minimise possible COVID-19 transmission at the 36th AGM. Shareholders, proxies and other attendees attending the 36th AGM are expected to **comply with all the SOP and precautionary measures**. Anyone who **declines** to adhere to any of the measures or cooperate with the Company's staff will be **denied entry** to the 36th AGM venue: -

- a. Attendees must follow instructions of the coordinator at the health screening counters at the entrances to conduct body temperature check and fill a Health Declaration Form.
- b. Attendees with body temperature of over 37.5 Celsius or show symptoms of respiratory illness such as coughing and sneezing will be declined from entering into the premise and meeting venue.
- c. Patient under Investigation (PUI) and Person under Surveillance (PUS) are **PROHIBITED** from attending the 36th AGM.
- d. Attendees must maintain good self-hygiene and sanitise their hands at the entrance.
- e. Attendees must observe social distancing of at least 1 meter at any queue according to the marked spot.
- f. Attendees **MUST** wear a face mask at all times at the 36th AGM.
- g. In addition to the attendance registration for the Company's records, the attendees must also register with MySejahtera (QR code scanning), or manual registration for those who does not own a smartphone, to facilitate contact tracing, if required.
- h. Attendees must take seat following the marked spot of 1 meter apart.
- i. Attendees must always practise social distancing in the lift and washroom.
- j. Attendees are **PROHIBITED** to gather outside of the meeting venue **BEFORE** or **AFTER** the 36th AGM.

Personal attendance is **NOT RECOMMENDED** and shareholders are encouraged to appoint the Chairman as their proxy to cast their votes.

The Company will continue to monitor the COVID-19 situation and may adopt further procedures and measures on the 36th AGM day to ensure the applicable directives, safety and precautionary requirements as prescribed by the Government, the Ministry of Health, the Malaysian National Security Council, and other relevant authorities to curb the spread of Covid-19 are abided by.

## 3. Submission of Questions prior to 36th AGM

The shareholders are encouraged to submit questions ahead of the 36th AGM and email your questions to 36agmgce@qhihotels.com.my, latest by Saturday, 24 April 2021 at 9:30 a.m.

The Company will endeavour to answer your questions at the 36th AGM if time permits or by email after the 36th AGM. A written record of the questions and answers will be published in the key summary matters of the 36th AGM (to be uploaded by the Company on its corporate website in due course).

The 36th AGM proceedings will focus on the proposed resolutions with a view to minimising crowd gathering time in an enclosed environment.

## 4. Registration

- a. Please read the signage to ascertain the registration counter to register yourself for the 36th AGM and join the queue accordingly.
- b. Please produce your original identity card ("**IC**") / passport to the Share Registrar for verification. Please make sure you collect your IC / passport thereafter.
- c. After the verification, you are required to write your name and mobile contact no. and sign on the attendance list placed at the registration counter.
- d. **NO** person will be allowed to register on behalf of another person even with the original IC / passport of that other person.

# **ENQUIRY**

If you have any enquiries prior to the 36th AGM, please contact the following persons during office hours:-

# **Share Registrar**

Securities Services (Holdings) Sdn. Bhd.

Mr. Wong Piang Yoong / Mr. Jerry Tan Hor Seng / Puan Lily

Senior Manager / Manager / Senior Associate

Tel no.: (603) 20849168 / (603) 20849165 / (603) 20849163

Fax no.: (603) 20949940/(603) 20950292

GRAND CENTRAL ENTERPRISES BHD. [Registration No. 198401019138 (131696-V)]

Ms Susan Choy / Ms Teoh Hooi Nie

Tel no.: +603-26988999 Fax no.: +603-26920914

Email: 36agmgce@ghihotels.com.my



# **GRAND CENTRAL ENTERPRISES BHD.**

Registration No. 198401019138 (131696-V)

(Incorporated in Malaysia)

#### **NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Thirty Sixth Annual General Meeting of the Company will be held at the Grand 5, 10th Floor, Hotel Grand Continental, Jalan Belia/Jalan Raja Laut, 50350 Kuala Lumpur on Monday, 26 April 2021 at 9.30 a.m. to transact the following businesses:

1. To receive the Audited Financial Statements for the year ended 31 December 2020 together with the Reports of Directors' and Auditors' thereon.

(Refer to Explanatory Note

2. To re-elect the following directors who retire in accordance with Clause 76 of the Company's Constitution, being eligible, offer themselves for re-election:

a) Tan Teck Lin (Resolution 1)
b) Lim Thian Loong (Resolution 2)

3. To approve the payment of Directors' fees of RM155,000 and other benefits of up to RM950,000 for the period from 27 April 2021 until the next Annual General Meeting. (Resolution 3)

4. To consider, and if thought fit, to pass the following resolution:

"THAT Messrs Grant Thornton Malaysia PLT, the retiring Auditors, be and are hereby reappointed as Auditors of the Company to hold office until the conclusion of the next Annual General Meeting at a fee to be determined by the Directors at a later date."

(Resolution 4)

#### **Special Business**

To consider and, if thought fit, to pass the following resolutions:

5. Ordinary Resolution - Retention of Independent Non-Executive Director

"THAT approval be hereby given to Wong Tow Cheong to continue to serve as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting."

(Refer to Explanatory Note (ii))

(Resolution 5)

6. Ordinary Resolution - Retention of Independent Non-Executive Director

"THAT approval be hereby given to Lee Wai Kuen to continue to serve as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting."

(Refer to Explanatory Note (ii))

(Resolution 6)

7. To transact any other business for which due notice shall have been given.

#### BY ORDER OF THE BOARD

TAN KOK AUN (SSM PC No. 201908003805) (MACS 01564) NIP CHEE SIEN (SSM PC No. 202008003954) (MAICSA 7066996) Company Secretaries

Kuala Lumpur, 2 April 2021

#### Notes:

- 1. A Member holding one thousand (1,000) ordinary shares or less may appoint only one (1) proxy to attend and vote at a general meeting who shall represent all the shares held by such Member. A Member holding more than one thousand (1,000) ordinary shares may appoint up to two (2) proxies to attend and vote at the same meeting. Where a Member appoints two (2) proxies, he shall specify the proportion of his shareholdings to be represented by each proxy.
- 2. Where a Member is an Exempt Authorised Nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each omnibus account it holds.
- 3. A proxy may but need not be a member of the Company.
- 4. The instrument appointing a proxy must be under the hand of the appointer or his attorney duly authorised in writing. Where the instrument appointing a proxy is executed by a corporation, it must be executed either under its seal or under the hand of any officer or attorney duly authorised.
- 5. The instrument appointing a proxy must be deposited at the Company's Registered Office at No. 1 & 1A, 2nd Floor (Room 2), Jalan Ipoh Kecil, 50350 Kuala Lumpur, at least forty-eight (48) hours before the time for holding the meeting or at any adjournment thereof.
- 6. Depositor whose name appears on the Record of Depositors as at 16 April 2021 shall be regarded as member of the Company and entitled to attend and vote at the meeting or to appoint proxy(ies) to attend and vote at meeting.
- 7. All the resolutions set out in this Notice of Thirty Sixth Annual General Meeting shall be put to vote by poll.

#### **IMPORTANT NOTICE**

The Company will monitor the Covid-19 situation and may adopt further procedures and measures on the Thirty Sixth Annual General Meeting day to ensure the applicable directives, safety and precautionary requirements as prescribed by the Government, the Ministry of Health, the Malaysian National Security Council, and other relevant authorities to curb the spread of Covid-19 are abided by.

The Company reserves the right to take further measures or short-notice arrangements as and when appropriate in order to minimize any risk to the Thirty Sixth Annual General Meeting. Any update on the Thirty Sixth Annual General Meeting will be announced on the Bursa Malaysia Securities Berhad ("Bursa") and the shareholders are advised to check the Company's announcement(s) made via Bursa regularly.

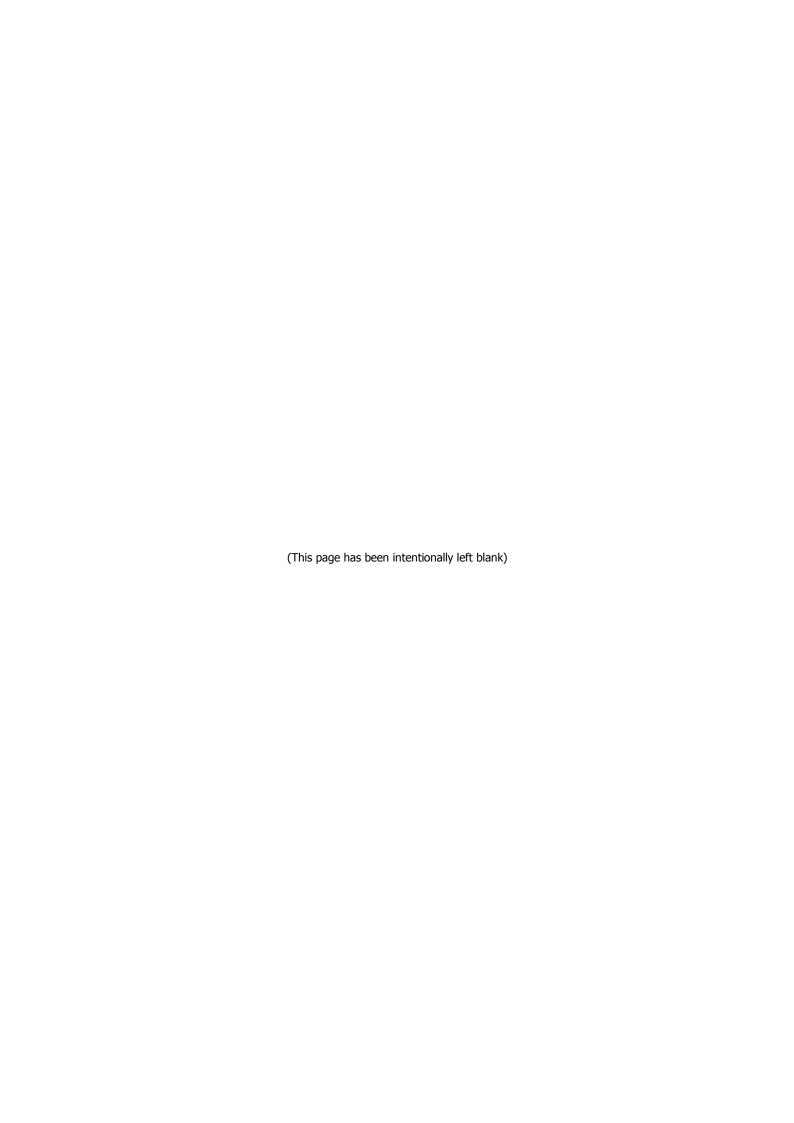
## **EXPLANATORY NOTES**

- (i) Agenda on Item 1 is meant for discussion only as the provision of Section 340 (1) (a) of the Companies Act 2016 does not require a formal approval of the shareholders, and hence is not put forward for voting.
- (ii) Retention of Independent Non-Executive Directors

The proposed adoption of Resolution 5 and 6 are to seek shareholders' approval to retain the following directors as Independent Non-Executive Director of the Company:

Mr. Wong Tow Cheong has been appointed as the Independent Non-Executive Director of the Company since 19 May 2006. The Nominating Committee and Board of Directors have carried an evaluation and assessment and concluded that Mr. Wong stays independent and objective in board deliberations and decision making and is able to act in the best interests of the Company. Mr. Wong is not related to any Directors and Substantial Shareholders of the Company and is not under influence of other directors and is self determined.

Mr. Lee Wai Kuen has been appointed as the Independent Non-Executive Director of the Company since 21 May 2008. The Nominating Committee and Board of Directors have carried an evaluation and assessment and concluded that Mr. Lee is a Chartered Accountant by profession and his independent views, objective assessments and opinions in board deliberations is effectively discharging his duties as independent director. Mr. Lee is able to act in the best interests of the Company. Mr. Lee is not related to any Directors and Substantial Shareholders of the Company and is not under influence of other directors and is self determined.





# **FORM OF PROXY**

# **GRAND CENTRAL ENTERPRISES BHD.**

Registration No. 198401019138 (131696-V)

(Incorporated in Malaysia)

of					
being a member of	of Grand Central Enter	PRISES BHD., here	by appoint		
of					
as my / our prox	xy to vote for me / us an	d on my / our bel	nalf at the THIRTY SIXTH ANNUA	L GENERAL MI	EETING of the
Company to be h	neld at the Grand 5, 10th F	loor, Hotel Grand (	Continental, Jalan Belia/Jalan Raja L	aut, 50350 Ku	ala Lumpur on
Monday, 26 April	2021 at 9.30 a.m. and at a	ny adjournment the	ereof.		
My / our proxy is	to vote as indicated hereur	nder.			
	Resolutions			For	Against
Resolution 1	To re-elect Tan Teck L	To re-elect Tan Teck Lin			
Resolution 2	To re-elect Lim Thian Loong				
Resolution 3	To approve the payment of Directors' fees and other benefits for the period from 27 April 2021 until the next Annual General Meeting				
Resolution 4	To re-appoint Messrs G	To re-appoint Messrs Grant Thornton Malaysia PLT and to authorise the directors to fix their remuneration			
Resolution 5	To retain Independent	To retain Independent Non-Executive Director, Wong Tow Cheong			
Resolution 6	To retain Independent Non-Executive Director, Lee Wai Kuen				
First Proxy	%		No. of Share Held :		
Second Proxy	%		CDS A/C No.		
Total :	100%				
Dated this	day of	, 2021.			
				Signat	ure

# Notes:

I/We

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The Company Secretary **GRAND CENTRAL ENTERPRISES BHD.**No. 1 & 1A, 2nd Floor (Room 2)

Jalan Ipoh Kecil

50350 Kuala Lumpur

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Potongan Istimewa untuk

# Hari Ibu

pada 9 Mei 2021 Kanak- Kanak **RM50** (6 - 12 Tahun) pada 9 Mei 2021 berserta Hadiah Misteri



Kuih Talam

Warga Emas **RM50** (60 Tahun Keatas)

Chef Special **Durian Cendol** 



Hotel Grand Continental, Jalan Belia/ Jalan Raja Laut, 50350 Kuala Lumpur, Malaysia

Gambar untuk tujuan ilustrasi sahaja. Produk sebenar mungkin berbeza.

